

CHAPTER 23

- 23.01 Sussex Teen Center Advisory Committee
- 23.02 Membership
- 23.03 Appointment-Term
- 23.04 Powers

- 23.10 Senior Citizens Center Advisory Committee
- 23.11 Membership
- 23.12 Appointment-Term
- 23.13 Powers

- 23.20 Rules & Regulations for the Civic Center

23.01 SUSSEX TEEN CENTER ADVISORY COMMITTEE. There is hereby created an advisory committee to be known as the Sussex Teen Center Advisory Committee which shall serve as an advisory body for the operation and programs of the Sussex Teen Center.

23.02 MEMBERSHIP. Such Committee shall consist of 7 members, one to be a member of the Village Board, one to be a person involved in law enforcement or prosecution, two to be persons of the ages of 13 through 17 who are members of the Teen Center and three who are adults who are interested in the operation of the Teen Center. The members of the Committee shall be appointed by the Village President and confirmed by the Village Board.

23.03 APPOINTMENT-TERM. The term of office of the members of the Committee shall be three years beginning on May 1 (except for the first members whose terms shall begin on the date of appointment) except the terms of the Committee first appointed shall expire successively so that the terms of no more than two members expire in any one year. The membership upon such Committee of the Village Trustee shall be co-terminus with the term of office of such Trustee. The terms of the Committee first appointed shall not expire on May 1, 1981.

23.04 POWERS. The Committee shall have the following powers, duties and responsibilities.

(a) To organize as soon as the members of the Committee are appointed by election of a chairman and vice-president. The Village Administrator or a person designated by the Village Administrator shall act as Secretary for the Committee.

(b) To oversee the general program and operation of the Teen Center.

(c) To accept gifts and donations on behalf of the Teen Center, any monetary donation or gift shall be deposited with the Village Clerk-Treasurer in accordance with resolution #81-24.

(d) To meet at least bimonthly.

(e) To apply for grants and donations from public and private entities for the operation of the Teen Center, subject to the approval of the Village Board.

(f) To prepare an annual budget for submission to the Village Administrator for inclusion in the annual budget of the Village.

(g) To make recommendations to the Village Board related to alterations, remodeling or expansion of the facilities provided the Teen Center by the Village Board.

(h) To provide advice and guidance to the paid and volunteer staff of the Teen Center, provided that the paid staff shall be responsible to and under the direction of the Village Administrator.

23.10 SENIOR CITIZEN CENTER ADVISORY COMMITTEE. There is hereby created an advisory committee to be known as the Sussex Senior Citizens Center Advisory Committee which shall serve as an advisory body for the operation and programs of the Sussex Senior Center.

23.11 MEMBERSHIP. Such Committee shall consist of 7 members, one to be a member of the

Village Board, four to be persons who are members of the Senior Citizens and two persons who are interested in the operation of the Senior Center. The members of the members Committee shall be appointed by the Village President and confirmed by the Village Board.

23.12 APPOINTMENT-TERM. The term of office of the members of the Committee shall be three years beginning on May 1 (except for the first members whose terms shall begin on the date of appointment) except the terms of the Committee first appointed shall expire successively so that the terms of no more than two members expire in any one year. The membership upon such Committee of the Village Trustee shall be co-terminus with the term of office of such Trustee.

23.13 POWERS. The Committee shall have the following powers, duties and responsibilities.

(a) To organize as soon as the members of the Committee are appointed by election of a chairman, vice-chairman and secretary.

(b) To oversee the general program and operation of the Senior Center.

(c) To accept gifts and donations on behalf of the Senior Citizens Center, any monetary donations or gifts shall be deposited with the Village Clerk-Treasurer.

(d) To meet at least bimonthly.

(e) To apply for grants and donations from public and private entities for the operation of the Senior Citizens Center, subject to the approval of the Village Board.

(f) To prepare an annual budget for submission to the Village Administrator for inclusion in the annual budget of the Village.

(g) To make recommendations to the Village Board related to alterations, remodeling or expansion of the facilities provided the Senior Citizens Center by the Village Board.

(h) To provide advice and guidance to the paid and volunteer staff if any of the Senior Citizens Center, provided that the paid staff if any shall be responsible to and under the direction of the Village Administrator.

23.20 RULES & REGULATIONS FOR CIVIC CENTER AND VILLAGE HALL. (1) **PURPOSE.** The purpose shall be to protect in the Village of Sussex; the Civic Center and Village Hall, parking lots, and appurtenances thereto from fire, abuse, and desecration; to provide for the recreational, educational or social use of these areas; to control and regulate traffic and maintain order therein; and to further the safety, health, comfort, morals and welfare of all persons while within the limits of the aforesaid area.

(2) **DEFINITIONS.**

A. The term "Civic Center" wherever used herein unless otherwise stated, shall include all the grounds, playground area, tennis courts, baseball field, Orchard Drive building and Main Street Building thereon.

B. The term "Village Hall" wherever used herein unless otherwise stated, shall include all the grounds and Village Hall building thereon.

C. The term "person" as used in this chapter, shall include any individual, group or association

of persons, and the singular term "person" shall include the plural.

D. The term "Committee", wherever used herein, shall mean the Public Welfare Committee.

(3) HOURS WHEN BUILDING IS OPEN. Monday through Friday, 9:00 A. M. to 10:30 P.M. All clean up and group activities must be completed and building vacated by 11:00 P. M. Saturday and Sunday use for special events only. The Committee may grant extension of these hours for special events.

(4) ACTIVITIES PERMITTED.

A. Primary Uses. Library, Senior Center, Youth Center and Village Offices.

B. Secondary Uses. Civic, educational, social, recreational and cultural meetings. Priority for the use will be given to non-profit groups that are made up primarily of residents of the Village of Sussex (local civic groups, Friends of the Library, Boy Scouts, Girl Scouts, Pioneers, 4-H, etc.).

C. All special event activities must be scheduled at the Village Office at least 48 hours in advance of the date to be used. If any discrepancy occurs, the Committee will make the final decision.

D. The number of persons in each room shall not exceed the capacity as established by the Fire Marshall.

(5) ACTIVITIES NOT PERMITTED.

A. Political meetings (including gatherings for the purpose of furthering the candidacy of a person or party).

B. Gatherings of a commercial, company or business nature.

C. Concession operations out of a motorized vehicle.

(6) RESERVATION FEES FOR SPECIAL EVENTS.

A. Resident. \$10.00. Deposit \$20.00.

B. Non-Resident. \$150.00 and costs. Deposit \$150.00.

C. Deposit. A deposit is required, in addition to the fee, as a guarantee that the premises and equipment will be left in good condition. The cost of excessive cleaning or missing or broken equipment is deducted from the deposit. The deposit is returned to the permittee by the Village Clerk.

D. Payment for Reservation. A tentative reservation will be held for three (3) days, after which it will be cancelled if payment for it has not been received at the Village Clerk's Office.

E. The Committee reserves the right to waive any fees or deposits.

(7) CHAPERONES. A chaperone, a person 25 years of age or older, is required for every 25 persons under the age of 18 years for special events. For all events of mixed groups, male and female chaperones are required.

(8) FOOD. Outlets are available for roasters to keep food warm. Kitchen facilities are available provided the area is cleaned up and groups obtain prior permission from the Committee.

(9) PERMIT REQUIRED FOR REFRESHMENTS. Alcoholic beverages may only be served by special written permit from the Village Board. All groups serving intoxicating liquors must comply with all State and Village laws and ordinances including closing times. A police officer or a deputy sheriff shall be hired at the expense of the sponsors at a function where alcoholic beverages are served. The Committee reserves the right to waive this requirement.

(10) PERMIT REQUIRED FOR MUSIC. No person shall publicly play any music or any musical instrument or use any loudspeaker or any other amplifying equipment without the permission of the Committee.

(11) PERMIT REQUIRED FOR RELIGIOUS SERVICES OR DEMONSTRATIONS. A.

A service or demonstration by any organization, creed or sect, shall be allowed within the limits of the Civic Center, only in those areas designated by the Committee, and only with permission of the Committee. This shall not forbid the offering of an invocation, prayer or hymn. B. No harangue or speech shall be delivered by any person which shall constitute a public criticism or abuse of any religious organization or representative thereof.

(12) SMOKING. No person shall be permitted to smoke, or to hold a lighted cigarette, cigar, or pipe in any section of the Civic Center Building where posted notices so prohibit.

(13) CLEAN UP OF AREA.

- A. All persons are required to clean up their area of use after each function.
- B. No person, shall scatter, drop or leave any piece of paper, tin can, bottle, glass, peanut shells, or garbage, or other rubbish in any portion of the Civic Center or Village Hall area except in the receptacles provided for that purpose.
- C. Any person who breaks a bottle or other glassware in any part of the Civic Center or Village Hall areas shall immediately pick up the broken pieces and remove the same to a waste container.
- D. Decorations must be made of fireproof materials and must be put up without damaging walls, woodwork, ceilings or draperies. All decorations and similar materials must be removed and the area returned to its original condition immediately following all activities. Exposed candle flames and canned heat are not permitted.

(14) DISORDERLY CONDUCT. No person shall use threatening, abusive, profane, insulting, obscene, indecent language which constitutes a breach of the peace. No person violating any of the prohibitions enumerated above shall be allowed to remain in any part of the Civic Center or Village Hall.

(15) ILLEGAL GAMBLING OR AMUSEMENT DEVICES PROHIBITED. No person shall be allowed to tell fortunes, or to maintain or exhibit any illegal gambling tables or any other instrument of illegal gambling.

(16) INTERFERENCE WITH VILLAGE EMPLOYEES. No person shall interfere while an employee or agent of the Village is engaged in constructing, repairing, or caring for any portion of the Civic Center or Village Hall area.

(17) WATERWAYS. No person shall cause any stream or creek located on the Civic Center property to be dammed up in any manner.

(18) TRAFFIC VIOLATIONS. A. No person shall drive any automobile, motorcycle, or other vehicle upon any part of the Civic Center or Village Hall areas except the proper drives and parking areas.
B. Vehicles shall be parked in designated parking areas.

(19) REGULATION OF BICYCLE RIDERS. Bicycles shall be parked or ridden in places provided for such purpose.

(20) CLOSING OF THE CIVIC CENTER AND VILLAGE HALL FACILITIES TO THE PUBLIC. In case of an emergency, or when in the judgement of the Committee, the Village President or Village Administrator, the public interest demands it, any portion of the Civic Center or Village Hall area may be closed to the public, or to designated persons until such permission is given to return.

(21) SUPPLEMENTARY RULES. Until otherwise directed by the Village Board, the Committee may adopt additional or revised rules and regulations for the proper conduct and administration of the Civic Center or Village Hall not inconsistent with this Ordinance, and may perform such other acts with reference to the management of the said areas.

(22) ENFORCEMENT AND PENALTIES.

A. Police Powers. Any peace officer of Waukesha County or the Village of Sussex may without a warrant arrest any offender whom he may detect in the violation of any of the provisions of this chapter. Said officers shall have at all times the right to enter the premises of the Civic Center and Village Hall.

B. Penalties. Any person who shall violate any provisions of this chapter or any order, rule, or regulation made hereunder shall be subject to a penalty as provided in Section 25.04 of the Municipal Code.