

**Village of Sussex**  
 Email: wisussex@wi.rr.com  
 N64W23760 Main Street, Sussex WI 53089  
 Phone 262-246-5200 Fax 262-246-5222

**Application for Temporary License to  
 Serve Fermented Malt Beverages & Intoxicating Liquors**  
 LICENSE FEE: \$17.00 (Valid for 1 to 14 days)

To the Village Board of the Village of Sussex, Wisconsin: I hereby apply for a License to serve, from \_\_\_\_\_ to \_\_\_\_\_; inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me. I acknowledge that a full background check may be run by the Village through the Wisconsin Department of Justice-Crime Information Bureau and the DOT Public Abstract Request System This license is valid for any period from 1 to 14 days as indicated above. Only 1 such license per person in a calendar year.

**APPLICANT INFORMATION**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
First Middle Last

Street \_\_\_\_\_ Apt. Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License/State ID No. \_\_\_\_\_

Check One  Male  Female *This information is used for background check only.*

**VIOLATIONS - PLEASE READ CAREFULLY**

List ALL tickets and violations (Federal, State and City) including speeding & other traffic violations from age 18 to present, including pending violations & charges that were dropped. **Failure to list all violations will result in the rejection of this application & denial of license.** Misdemeanor, felony or traffic convictions or offenses do not necessarily exclude you from obtaining a license to serve fermented malt beverages and/or intoxicating liquors.

VIOLATION	CITY	DATE

*Continue on back of form if necessary.*

**EMPLOYMENT**

Establishment where you will be serving/selling malt beverages and/or intoxicating liquors. \_\_\_\_\_

**SIGNATURE**

I declare under penalty of law that I am at least eighteen years of age and that all of the above information is true and correct to the best of my knowledge and belief.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Record: Yes No	For Office Use Only	License # _____
Comments: _____		

**Village of Sussex  
Bartender's (Operator's) License Applicants**

Application fee is \$47.00 for an **Operator's License** (valid for up to 2 years).

Application fee is \$22.00 for a **Provisional License** (the provisional license is only valid for 60 days and is non-renewable).

Application fee is \$17.00 for a **Temporary License** (the temporary license is good for 1-14 days, i.e. Lion's Daze, etc).

To obtain an Operator's License you must provide us with a copy of your Driver's License/State ID and your Completion Certificate for a Responsible Beverage Service class. There is a fee for this class so please check with area schools for current pricing. Flyers are available at the Village Hall for reference.

If you hold a current valid operator's license from another community we will accept a copy of it in place of the Responsible Beverage Service Class Completion Certificate.

To obtain a Provisional License you must provide us with a copy of your Driver's License/State ID and proof of enrollment in a Responsible Beverage Service course.

Once the Village of Sussex receives all of the above information, a criminal background check will be conducted through the Wisconsin Department of Justice-Crime Information Bureau and the DOT Public Abstract Request System. The license will then be processed within 1-5 business days and mailed to you unless otherwise specified. If the criminal background results indicate that you have any violations, your application may be reviewed and/or you may have to appear at the Finance and Personnel Evaluation Committee meeting for approval.