How to Use Fillable Permit Applications

1. Enter all requested information on the Permit Application form.

2. **Electrical, HVAC, and Plumbing Permits:** Print the form and mail with the permit fee indicated. Once processed, your permit can be returned to you either by e-mail or by regular mail. If you would like your permit returned by e-mail, be sure to provide your e-mail address.

   Building, Driveway, Sign Permits: Print the form and submit with the required plans for your project. We will call you when your permit is processed and let you know the fee amount. You can then pick up your permit from our office.

Go to Form

VILLAGE OF SUSSEX

DEPARTMENT OF BUILDING INSPECTION
N64 W23760 Main Street, Sussex, WI 53089
(262) 246-5212 / Fax (262) 246-5222

Click here to SEARCH for Tax Key #

APPLICATION FOR ELECTRICAL PERMIT

Tax Key _____

Permit No. _____

Job Location_____

Owner_____

Address_____ Phone No. _____

Contractor_____ Contact Name: _____

Address_____ Phone No. _____

City/State/Zip_____ **E-mail:** _____

SEE CURRENT FEE SCHEDULE – FEES ARE NON-REFUNDABLE

☐ **Repair** ☐ **Replacement** ☐ **Alteration** ☐ **New Construction**

No.	Description	Fee	Quantity	Total
1	Light, Switch, Convenience Outlets	$0.60		$0.00
2	Lighting Fixtures-Incandescent & Fluorescent per Ballast	$0.45		$0.00
3	Range, Clothes Dryer, Water Heater, Electric 5kw or less	$7.50		$0.00
4	Garbage Disposal, Dishwasher	$4.50		$0.00
5	Gas or Oil Fired Furnace	$6.25		$0.00
6	All Refrigerating, Air Conditioning under 5hp - *All others, 0.35 per hp*	$6.25		$0.00
7	Feeders – No. 6 A.W.G. or larger	$9.00		$0.00
8	Temporary Service (90 days unless on construction site)	$9.00		$0.00
9	Service: ☐ 0-200 amps ☐ 201-600 amps ☐ 601-1200 amps ☐ Each additional 400 amps or fraction thereof			$0.00
10	Motor over ¼ hp	$0.50		$0.00
11	Fuel Dispensing Pump	$8.00		$0.00
12	Transformers, Alternators, Generators & Rectifiers	$0.60		$0.00
13	Space Heating-per unit or branch circuit (15-30 amp)	$5.00		$0.00
14	Power Receptacles – 240-480 V through 30 amps	$6.00		$0.00
15	Commercial/Industrial Application over 30 amps	$7.00		$0.00
16	Wireways, Busways, Under Floor Raceways and Auxiliary Gutters	$0.40		$0.00
17	Strip Lighting, Plug-in Strips, or Smaller Systems	$0.40		$0.00
18	Gaseous Fixtures (other than fluorescent or tubular)	$4.00		$0.00
19	X-Ray Machines	$8.00		$0.00
20	Commercial/Industrial Parking Area, Street Lighting – Fixture & Standards	$8.00		$0.00
21	Outside Security or General Lighting Fixtures (Wall Packs)	$7.00		$0.00
22	Signs (0.10 ea. Socket, 0.50 each transformer)			$0.00
23	Swimming Pool Wiring: ☐ In-Ground ☐ Above Ground			$0.00
24	Failure to call for an inspection.	$25.00		$0.00
25	Re-inspection Fee	$60.00		$0.00
26	Minimum fee for any one permit	$50.00	1	50.00
27	State Seal for electrical service			0.00
	TOTAL FEES			0.00

OR $50 MINIMUM FEE, WHICHEVER IS GREATER

It is agreed between the undersigned and the Village of Sussex that in consideration of this permit, the execution of electrical installation, for light, heat or power as described, is to be issued/granted by the Electrical Inspector, and that all work will be done in accordance with the description herein set forth in this statement. It is further agreed, to alter or install same is in strict compliance with the ordinances of the Village of Sussex and to obey any and all lawful orders of the Electrical Inspector, the Statutes of the State of WI and the rules and regulations issued by the Department of Industry, Labor and Human Relations of the State of WI. I understand that all fees are non-refundable. ***Failure of permit holder to request final inspection within 10 days of completion may result in penalty charge per municipal ordinance.***

Supervising Electrician: _____

Date: _____ Sussex License No. _____

Building Contractor Registration No.: _____

APPLICATION APPROVED

_____
Electrical Inspector

_____
Date

☐ ***Provide electrical plans and load calcs***

DATE OF INSPECTIONS

_____ Rough _____ Final

CLEAR FORM PRINT FORM

White-File • Pink-Applicant

Rev. 3/23/2009