

Block Party Request Form

Completed form must be returned to the Village Hall at least 5 business days prior to the block party.

APPLICANT INFORMATION

Name _____ Phone _____
Street _____ Apt. Number _____

PARTY INFORMATION

Contact During Party _____
Name _____ Phone _____

Date of Block Party _____ Time of Party _____

Name of Street(s) to be Blocked Off _____

From _____ To _____

BARRICADES - TO BE DROPPED OFF BY VILLAGE

When _____ Where _____

I, the undersigned, have read and agree to abide by the stipulations listed below.

- All streets must be reopened to traffic by 11:00 pm.
- A 10 foot wide lane must be kept open at all times during the block party for emergency vehicles to pass.
- A contact name/phone number for during the block party must be provided to the Village.
- All residents and/or businesses affected by the road closure must be informed prior to the block party via a letter with a copy of the letter provided to the Village Hall.
- All requests are subject to approval by the Village Administrator.

SIGNATURE

Signature of Applicant

Date

For Office Use Only

Give original request with GIS to Streets Foreman.
Give copy of request with GIS to Waukesha Sheriffs Department & Sussex Fire Department.

Date Received: _____ Received By: _____

Request: Denied _____ Approved _____ Resident Notified on: _____

Reason: _____