



## Sussex Community Center Sussex Recreation Department Senior Services

# Adverse Weather Condition Guidelines

If adverse weather conditions exist and the Sussex Hamilton School District has closed its schools or cancelled their activities, the recreation programs and events are cancelled. In most cases, the recreation staff is required to report for work regardless of these closings, so we may be available to help answer questions.

Should adverse weather conditions be eminent or exist, the recreation staff will post notification of the cancellations or changes in the most appropriate manner. We contact local TV stations to announce these closings. Tune in to obtain potential closings. Should adverse weather conditions exist or are eminent, the responsibility lies also with the individual to inquire about potential closings and cancellations.

Every effort will be made to give reasonable, prudent and advanced notice to the registered participants by any of the following ways:

- Taglines on the local television stations.
- Placing notice on the village's website: [www.village.sussex.wi.us](http://www.village.sussex.wi.us).
- Placing notice on the village's cable TV channel.
- Hanging announcements on entrances to the parks or facilities, or
- Utilizing the village's voicemail messaging system.

*Refer to the policy & procedure page of recreation brochures to explain make-up and cancellation policies.*

*Thank you.*

---

W240N5765 Maple Ave., Sussex WI 53089  
262-246-6447 Office  
262-246-6337 Fax